

MODEL DISSOLUTION AGREEMENT  
TERMS OF DISSOLUTION

The Rev. \_\_\_\_\_ and \_\_\_\_\_ the Presbytery Church of \_\_\_\_\_ have agreed to request that the Presbytery of Baltimore dissolve the Pastoral Relationship that exists between them with the following terms:  
[Include in the actual agreement only those provisions which are appropriate.]

1. Financial terms:

Compensation for unused Vacation Leave \$ \_\_\_\_\_  
Other Provisions: \_\_\_\_\_

Provision for repayment of any loans: \_\_\_\_\_

2. Severance Pay, if appropriate and negotiated:

- A. Salary \$ \_\_\_\_\_
- B. Housing \$ \_\_\_\_\_
- C. Other \$ \_\_\_\_\_
- D. Length of Severance Period \_\_\_\_\_
- E. Pension dues will be paid on all severance payments.

Payments will be made:

- \_\_\_ Through the church payroll service.
- \_\_\_ Monthly through the Presbytery Office.

Dates:

- A. Effective date the ministry duties will terminate: \_\_\_\_\_
- B. Date minister will return all church property and vacate the church office: \_\_\_\_\_
- C. Date minister and family will vacate the manse: \_\_\_\_\_

3. Other terms:

- A. The minister, acknowledging receipt of financial payments under this agreement, covenants and agrees that he or she waives all rights to demand and/or secure a civil court and/or a jury trial with respect to adjudication of the matters contained in this Severance agreement, in matters that pertain to their ministry in the church and/or the negotiations that have led up to this agreement.
- B. All unpaid financial payments to the minister shall cease at the date, before the end of financial payments under this agreement, the minister accepts another position for full time employment or adjusted if the minister accepts a part time position.
- C. All parties agree to conform to and abide by the Ministerial Guidelines of the Presbytery of Baltimore and understand that all financial payments shall be forfeited, if the minister violates these Guidelines and those stated in the Dissolution Policy of the Presbytery of Baltimore. All parties shall sign the Policy Regarding Former PastorsBA General Statement of Underlying Principles.

- D. The minister agrees to meet at least monthly with a counselor mutually agreed upon by the minister and the Committee on Ministry and paid for by the minister. Alternatively the minister agrees that, no later than the end of the second month of this agreement, the minister will participate in a Professional Assessment such as that provided at the Princeton Career Development Center whose cost will be shared equally by the minister, congregation, and the presbytery. Failure to meet these expectations shall result in the forfeiture of unpaid financial payments.
- E. For and in consideration of the monies and other items of financial consideration, formally set out above, and for other good and valuable consideration, receipt of which is hereby acknowledged, and intending to be legally bound, minister does hereby release, acquit and discharge the Presbyterian Church(U.S.A.), the Synod of the Mid-Atlantic, the Presbytery of Baltimore, the church (as more fully named in first sentence of this Agreement), jointly, severally and individually, each individual member of the church, church officers presently or formerly associated or affiliated with any of the aforesaid entities in any manner, and their present and former officers, employees, attorneys, agents, personal representatives, predecessors, successors and assigns, and each of them (hereinafter collectively known as releasees) and releasees do hereby release, acquit, and discharge the minister from all claims, causes of action, suits, and injuries, known and unknown, which minister/releasees, may have had or may presently have against the minister or any of the releasees, including but not limited to any claims, causes of action, suits, injuries, damages, losses and rights arising from minister=s employment by church. To the end that this mutual release shall serve to release all parties from any and all claims.
4. It is understood that this Severance agreement is a final disposition of all matters between the minister and the releasees. This Severance agreement contains the entire agreement between the parties hereto and any representations made before or during negotiation are hereby merged in their entirety and this agreement may not be modified. The undersigned parties have negotiated this agreement in good faith and have every intention of being faithful in fulfilling it and further agree to the releases contained herein, representing that they understand its contents and sign it as their own free act after a full review of the contents.

Approved by:

Session on: \_\_\_\_\_

\_\_\_\_\_  
Clerk of Session

Congregation on: \_\_\_\_\_

\_\_\_\_\_  
Moderator (if not Pastor), or  
Clerk of Congregational Meeting

COM on: \_\_\_\_\_

\_\_\_\_\_  
Chair of COM

Presbytery on: \_\_\_\_\_

Copies to: Minister, EP, Clerk of Session, Stated Clerk, Chair of COM  
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